

# SOUTH WEBER CITY COUNCIL MEETING

**DATE OF MEETING:** 9 September 2014

**TIME COMMENCED:** 6:07 p.m.

**PLEDGE OF ALLEGIANCE:** Council Member Poore

**PRAYER:** Council Member Hilton

**PRESENT: MAYOR:** Tammy Long

**COUNCILMEMBERS:** Scott Casas  
Randy Hilton  
Michael Poff  
Marlene Poore  
David Thomas

**CITY RECORDER:** Tom Smith

**CITY MANAGER:** Duncan Murray

**Transcriber:** Minutes transcribed by Michelle Clark

---

*A PUBLIC WORK MEETING was held at  
5:30 p.m. to  
REVIEW AGENDA ITEMS*

---

**VISITORS:** Bryon Saxton, Brandon Jones, Wes Johnson, Leslie Waters, Troop #734, Sergeant Sorensen, Josh Hughes, Robert Kelly, Aaron Soderquist, Nelson Durrant, Ethan Black, Jaxon Floyd, Anthony Black, Grant Robinson, Austin Weaver, Karson Kurk, Ron Sanders, Kyle Weaver, and Ryan Taylor.

**Mayor Long called the meeting to order and welcomed those in attendance.**

**APPROVAL OF THE AGENDA:** Council Member Poff moved to approve the agenda as written. Council Member Hilton seconded the motion. Council Members Casas, Hilton, Poff, Poore, and Thomas voted yes. The motion carried.

**CONFLICT OF INTEREST:** There was no declaration of conflict of interest made by the City Council.

**CONSENT AGENDA:**

- Approval of the July 22, 2014 City Council Work Meeting Minutes

- Approval of the July 22, 2014 City Council Meeting Minutes
- Approval of the August 26, 2014 City Council Work Meeting Minutes
- Approval of the August 26, 2014 City Council Meeting Minutes
- Approval of the August 26, 2014 City Council Closed Executive Meeting
- Approval of the August 26, 2014 City Council Closed Executive Meeting

Council Member Poff moved to approve the consent agenda. Council Member Thomas seconded the motion. Tom called for a roll call vote. Council Members Casas, Hilton, Poff, Poore, and Thomas voted yes. Councilmember Hilton abstained from the 26 August 2014 minutes as he was excused from the meeting. The motion carried.

**DISCUSSION ITEMS:**

**Recycling Discussion**

Duncan said after discussing this item in the work session, it was stated that the City already participates in recycling of 60% of solid waste with the burn plant. He said we will take a look at our tipping fee invoice and green waste. He said residents do have the option to voluntary recycle with other companies.

**Sidewalk, weed, and snow removal (South side of South Weber Drive, West of High Mark Charter School):** Duncan reported that the Public Works Department will be taking care of weeds along the sidewalk as well as snow removal.

**Potential Purchase of Additional Weber Basin Water:** Duncan said Brandon Jones, City Engineer, will make a presentation tonight. He said culinary water is very important in any city. He explained that the City has made improvements to water lines as well as maintained existing lines. He said this has helped with water use. He said the City is still faced with the challenge to meet State laws. The City is currently purchasing 700 AF from Weber Basin. The current City well provides 100 AF. Existing residential requires 852 AF. Existing Commercial requires 52 AF. Current Building permits (in process) require 19 AF. Approved lots (not yet built on) require 56 AF, and Lots Record (not yet built on) require 20 AF. The City is 199 AF shy of meeting the State requirement. Currently, there is a certain amount of water available with District #2 water. Once this water is gone it is gone. He said water goes up in price each year. Duncan noted that the population has continued to grow, but the City culinary water usage has gone down. He feels the community is doing a good job in conserving water. Brandon Jones, City Engineer, then reviewed the projected water needs. He said Scenario #1 would be to purchase moderate size contracts. Scenario #2 would be to purchase two large contracts (District #2) and end of (District #3) water. Scenario #3 would be to purchase the smallest amount of water that is needed to stay in front of it. Brandon said the State requires source for your average day. He said there are a lot of different ways that you can get the revenue you need to cover paying for the water. He said you can increase your base rate, increase the tiers for excess water, etc. He said there are a lot of different approaches. He said a Utility Rate Analysis would provide such information. He understands the Council's position, in that you don't want to commit to buying until you know how much water you need. He said there is a time frame in which a decision needs to be made. He explained that a Utility Rate Analysis would need to be conducted by a financial institution. Council Member Poff said an increase in water has to be passed onto someone. Brandon said the choice is completely the Councils. He said it appears that the cheapest long term option is to purchase larger contracts. Council Member Poff said he

is in favor of purchasing more water, but he is concerned about the rate increase. Duncan said he is mainly concerned with getting the City through the next year and the need for 300 AF. Councilmember Thomas asked how much is in reserve in the water fund. Duncan said he can get that information. Brandon said the contract with Weber Basin allows for payment to be made in January 2015. He said this would allow time for an analysis etc. Council Member Thomas said it would be nice to ease into this so that we don't have a water rate increase in January. He would like to see the slack be picked up with the fund balance. He said this might allow us some time as bigger projects come on. Duncan said he will have the information for the next meeting regarding the fund balance. Council Member Poff advocates purchasing at least 200 AF.

**Councilmember Poff moved to direct staff to take comments into consideration and come to the meeting on 23 September 2014 with a resolution. Councilmember Thomas seconded. Tom called for a roll call vote. Councilmembers Casas, Hilton, Poff, Poore, and Thomas voted yes. The motion carried.**

#### **APPROVALS:**

**Motion to approve City Engineer commencing work on four capital facilities plans (Culinary water, Storm Water, Sanitary Sewer, Parks):** Duncan said we have adequate funds to pay the City Engineer with no general revenue funds being used.

**Council Member Thomas moved to approve the City Engineer to commence work on four capital facilities plans (culinary water, storm water, sanitary sewer, and parks). Council Member Hilton seconded the motion.** Further discussion took place. Brandon said there is an advantage to review all the capital facilities plans. He said there would be a savings to complete it all at once. Council Member Poff is questioning if it is better to do one at a time. Brandon said he will work on them simultaneously. Brandon feels the impact fees are not covering what the City needs. Duncan said this will allow us to be compliant with the law. **Tom called for a roll call vote. Council Members Casas, Hilton, Poff, Poore, and Thomas voted yes. The motion carried.**

**Motion to approve the process for a request for proposals for four sets of impact fees (Culinary water, Storm Water, Sanitary Sewer, Parks):** Duncan explained that this will include the financial side for these four impact fees to meet all current requirements of the law. This will be paid for out of impact fees.

**Council Member Thomas moved to approve the process for a request for proposals for four sets of impact fees (culinary water, storm water, sanitary sewer, parks). Council Member Hilton seconded the motion. Tom called for a roll call vote. Council Members Casas, Hilton, Poff, Poore, and Thomas voted yes. The motion carried.**

**Motion to approve the process for a request for proposals for three sets of monthly utility fees (Culinary water, Storm Water, Sanitary Sewer):** Duncan said this will allow the City to be fully compliant with State law. This will be paid by the utility fund. Council Member Poore asked if they re-evaluate the fees. Brandon said when he does a capital facilities plan it helps to have both utility fee analysis and impact fee analysis. Duncan said this will also help in prioritizing projects.

Council Member Thomas moved to approve the process for a request for proposals for three sets of monthly utility fees (culinary water, storm water, and sanitary sewer) with the purpose of evaluating what we are charging. Council Member Poff seconded the motion. Tom called for a roll call vote. Council Members Casas, Hilton, Poff, Poore, and Thomas voted yes. The motion carried.

**Village at Valley Meadows Final Escrow Release:** Duncan said Jones and Associates has reviewed and inspected this subdivision. They are certifying that the improvements have been completed. Duncan said the City hasn't received any complaints from residents.

Council Member Poff moved to approve the release of final escrow for Village at Valley Meadows. Council Member Thomas seconded the motion. Tom called for a roll call vote. Council Members Casas, Hilton, Poff, Poore, and Thomas voted yes. The motion carried.

**Check Approval List:** Duncan said the check approval list is now in accordance with the City Council's request. Council Member Poff suggested, in the future, placing this agenda item with the consent agenda.

Council Member Poff moved to approve the check approval list. Council Member Thomas seconded the motion. Tom called for a roll call vote. Council Members Casas, Hilton, Poff, Poore, and Thomas voted yes. The motion carried.

### **REPORTS:**

**Davis County Sheriff, Sgt. Jason Sorensen Quarterly report:** Sergeant Sorensen said this report is from April 2014 to June 2014. He said they have seen more identity fraud situations. He said these are tough cases to investigate. He recommended the citizens be vigilant with these scams and report them. He reported there were 15 arrests, 16 offenses, 82 citations, 103 violations, 158 incidents, and 1 dui this quarter. Council Member Casas discussed a recent situation this week in which an officer was injured. He said it seems as though a lot of departments are going to black vehicles. He is wondering if that could have been prevented if a different colored vehicle would have been involved. Sergeant Sorensen said he can't speak for the color of vehicles, because it is the Sheriff's decision. He feels the dark vehicle does allow them to be more stealthy. Council Member Casas is concerned because it feels we are losing are "Mayberry" feel. He also reported that there is an abandoned vehicle at the park and ride lot that has been there at least three weeks. He would like to see the Sheriff's Department look into that. Council Member Poff thanked them for their help with Country Fair Days. Duncan said the City staff meets with Sergeant Sorensen on an active basis. Sergeant Sorensen said if citizens notice anything suspicious, they need to contact us as soon as possible.

**Update of new phone system:** Tom Smith, City Recorder, reported that the City recently purchased a new phone system from M&P Independent Phones for \$5,115.03. The purchase includes a five year warranty on all Samsung equipment, a one year warranty on all Panasonic equipment, and the recording time for the Samsung 7100 package is 162 hours.

**City Volunteer Drug Policy Amendments:** Tom read the proposed amendments to the City volunteer drug policy. It reads as follows:

(1) Pre-employment. Final applicants selected for any full-time position, any part-time position, or any safety sensitive volunteer position with the City shall be subject to drug testing as a condition of employment.

**City entrance signs:** Duncan explained that the small city signs for the entrances from Riverdale (on South Weber Drive) and from Uintah (on Cottonwood Drive) have been ordered for less than \$100 total (for the two signs). They will be placed on site once they are received (within the next two weeks). Duncan said they are looking into signs at each end of the City that will provide key information to residents. Council Member Hilton discussed just having a two-way sign in front of the City office but a rock type welcome sign to South Weber City on each end of the City. Council Member Thomas said there are different ways to put in a digital sign. He feels a sign needs to fit into the entryway motif. Council Member Casas said he sees the signs as an emergency management opportunity. Council Member Poff said the Council looked at purchasing signs six years ago and no one could agree on anything. He anticipates the fate of this. Council Member Poore said the Citizens Communication Committee would like to see some place where they can get information. She feels it is valid to look into their request.

**PUBLIC COMMENT:**

**Leslie Water, 7981 S. 2175 E.,** said she is a crossing guard for the City. She said school started 25 August 2014. The flashing lights did not come on. She said the problem is that the City is paying for those lights; however, since then the lights have worked. Leslie reported that the crossing guards have not received any time sheets or substitute lists. Leslie feels there are some things that are more important than others in the City. Duncan said part of the challenge is that the new city employees didn't know the proper procedures. Tom said he sent a letter out with holidays. Leslie said she would appreciate some help with this. Council Member Poff said the whole street storm drain needs to be addressed, especially when there is stormy weather. Duncan said he will make sure someone will contact all the crossing guards with the needed information.

**CITY COUNCIL ITEMS:**

**Council Member Poff:**

**Cottonwood Drive Construction:** He asked about what is taking place on Cottonwood Drive. He said Weber Trails has installed a sign. Duncan will look into that.

**Youth City Council:** He asked if the sign can be taken down on the City marquee. Youth Mayor is Katie Neff and Mayor Pro Tem is Shaleigh Poll.

**Council Member Casas:**

**Drinking Fountain at Central Park:** He thanked whoever fixed the drinking fountain.

**ADJOURNED:** Council Member Hilton moved to adjourn the City Council Meeting at 8:11 p.m. Council Member Poff seconded the motion. Council Members Casas, Hilton, Poff, Poore, and Thomas voted yes. The motion carried

**APPROVED:** \_\_\_\_\_ Date  
Mayor: Tammy Long

\_\_\_\_\_  
Transcriber: Michelle Clark

Attest: \_\_\_\_\_  
City Recorder: Tom Smith